

EXTERNAL IT STEERING COMMITTEE MEMBER X2

Overview of the Organisation:

The National Metrology Institute of South Africa (NMISA) is a type 3A entity and agency of the Department of Trade, Industry, and Competition (*the dtic*). It is South Africa's highest authority on measurement, tasked with developing and maintaining the national measurement standards and providing measurement solutions and confidence in measurement accuracy that underpin South Africa's economic prosperity, trade and quality of life. More information can be obtained from www.nmisa.org.

NMISA is seeking to appoint a candidate to serve in the entity's Information Technology Steering Committee (ITSC) under the category of External Member with Appropriate Expertise.

Purpose Statement of the Position:

The external ITSC is appointed to the Committee primarily to provide oversight and guidance on Information Technology matters in line with best practices and standards, taking into consideration the Measurement Unit and Measurement Standards Act and other legal requirements.

Reporting to:

The Audit and Risk Committee through the Chairperson of ITSC.

Requirements:

- Post Graduate Qualification
- Professional Certificates in the IT Environment
- IT project implementation expertise
- 10 years' experience or more in IT related roles at Senior Management level
- Proven experience in developing and evaluating IT strategies
- Proven experience in influencing the implementation of executive strategies
- A track record in sound monitoring and evaluation processes

Responsibilities

- To ensure alignment between the IT strategy, the legislative framework and the industry best practices.
- Give input into the NMISA IT Strategy to ensure alignment to the legislative framework and the industry best practices.
- Review the current IT Governance framework to ensure compliance and fit for purpose.
- Give input into IT projects and/or initiate projects to ensure maximum ROI and evaluate progress reports.
- Review current Policies and give input into new Policies to ensure compliance and relevance.
- Enable IT to add value to the business and mitigate risks.
- Perform continual risk assessments and consider appropriate risk responses.
- Give input to Organisational structure, relationships, frameworks and processes

Commitment:

The role of the external member requires a significant time commitment that includes attendance at all committee meetings and relevant strategy sessions, as well as preparatory work. Four (4) meetings are scheduled per year (January, April, July and October).

Term:

The initial appointment will be for a term of three years, with the possibility of re-election based on performance and the needs of the ARC. The appointment is also subject to an annual performance evaluation to ensure continued alignment with the company's objectives.

In line with the company's commitment to transformation, preference will be given to applicants from groups that will enable the company to support representativity on the Information Technology Steering Committee.

Remuneration:

ITSC members are remunerated for attending meetings in accordance with National Treasury rates.

Please note:

In line with the organisation's commitment to transformation, preference will be given to applicants from groups that will enable the Audit and Risk Committee to support representativity on the Information Technology Steering Committee.

Interested and suitably qualified persons may forward a comprehensive cover letter, a brief Curriculum Vitae, copies of qualifications as well as ID to hr@nmisa.org.

Closing date for applications: **09 May 2025**.

Correspondence will be limited to short-listed candidates only. Should candidates not hear from the organisation 60 days after the closing date of applications, they should consider their application unsuccessful. The National Metrology Institute of South Africa reserves the right not to appoint. By applying for this role at NMISA, the applicant understands, consents, and agrees that the NMISA may solicit a credit and criminal report from a registered credit bureau and/or the relevant authority concerning the position that requires trust, honesty and/or entails the handling of cash or finances and may also verify the applicant's educational qualifications and employment history. You voluntarily give NMISA consent to process your personal information, and all the applications will be processed according to the Protection of Personal Information Act 4 of 2013 (POPIA).